

# Application Form Main Exhibitor

Start of space allocation:  
October 23, 2017

Please complete in full and return by mail or  
register online at [www.lopec.com](http://www.lopec.com)

info@lopec.com, Tel. +49 89 949-20223/24/25, Fax +49 89 949-20226  
Messe München GmbH, Messegelände, 81823 München, Germany

## Company address (billing address)

Company

Street / P. O. Box

Postal code  Town

Country

Official company representative / Title First name Last name  
 Ms  
 Mr

Manufacturer (1)  Dealer (2)  Importer (3)  Distributor with exclusive selling rights for Germany (4)  Service company (5) (multiple responses possible)

Member of the following trade association/s (optional)

Start of space allocation:  
October 23, 2017

10 per cent discount for OE-A members

Unlimited number of day ticket vouchers  
included in participation fee

VAT ID No. (required by VAT legislation)

Number and place of company registration

Homepage

## Contact person (staff member in the company)

Title First name Last name  
 Ms  
 Mr

Job function

Area code  Phone  Fax

E-mail (personalized)

### Response required. Please check:

- Applicants who are established in **Germany or in the European Union**: In the case of the given applicant, his/her company carries out business-related activities autonomously for the purpose of earning income on a sustainable basis (Art. 9 MwStSystRL). The applicant herewith declares that he/she is sourcing the services provided by Messe München GmbH for his/her company.
- Applicants who are **foreign government agencies** (ministries, embassies, consulates etc.) wishing to let space to co-exhibitors in exchange for payment: The applicant is considered a business enterprise (even without a VAT ID number) according to Art. 2 para. 3 of the UStG.
- Applicants who are established in a **country outside the European Union**: In the case of the given applicant, his/her company carries out business-related activities autonomously for the purpose of earning income on a sustainable basis (Art. 9 MwStSystRL). The applicant herewith declares that he/she is sourcing the services provided by Messe München GmbH for his/her company.
- Neither of the above declarations is applicable.** In such cases, Messe München GmbH will charge for its services plus statutory German sales tax even if the given applicant is established abroad.

## Address for correspondence (differing address only—not different invoice recipient)

Company

Title First name Last name  
 Ms  
 Mr

Street / P. O. Box

Job function

Postal code  Town

Area code  Phone  Fax

Country

E-mail (personalized)

For differing invoice recipient, please complete form (see page 2).\*

## Press contact (optional)

Title First name Last name  
 Ms  
 Mr

E-mail (personalized)

## Marketing contact (optional)

Title First name Last name  
 Ms  
 Mr

E-mail (personalized)



# Index of products and services Main exhibitor

## Company address (please repeat)

Company

Postal code  Town

Please check in which product category you would like to be located (multiple responses possible).  
Data for catalog listing will be requested separately.

- |   |  |
|---|--|
| <p><b>1 Materials</b></p> <p>1.1 Substrates</p> <p><input type="checkbox"/> 1.1.1 Plastic films</p> <p><input type="checkbox"/> 1.1.2 Metal foils</p> <p><input type="checkbox"/> 1.1.3 Paper</p> <p><input type="checkbox"/> 1.1.4 Glass</p> <p><input type="checkbox"/> 1.1.5 Textiles</p> <p><input type="checkbox"/> 1.1.6 Other substrates</p> <p>1.2 Conductors</p> <p><input type="checkbox"/> 1.2.1 Organic conductors</p> <p><input type="checkbox"/> 1.2.2 Inorganic conductors</p> <p><input type="checkbox"/> 1.2.3 Nano materials</p> <p><input type="checkbox"/> 1.2.4 Carbon nanotubes</p> <p><input type="checkbox"/> 1.2.5 Graphene</p> <p><input type="checkbox"/> 1.2.6 Hybrid conductors</p> <p>1.3 Semiconductors</p> <p><input type="checkbox"/> 1.3.1 Polymer semiconductors</p> <p><input type="checkbox"/> 1.3.2 Small molecule semiconductors</p> <p><input type="checkbox"/> 1.3.3 Inorganic semiconductors</p> <p><input type="checkbox"/> 1.3.4 Nano materials semiconductors</p> <p><input type="checkbox"/> 1.3.5 Carbon nanotube semiconductors</p> <p><input type="checkbox"/> 1.3.6 Hybrid semiconductors</p> <p>1.4 Dielectrics</p> <p><input type="checkbox"/> 1.4.1 Organic dielectrics</p> <p><input type="checkbox"/> 1.4.2 Inorganic dielectrics</p> <p><input type="checkbox"/> 1.4.3 Nano materials</p> <p><input type="checkbox"/> 1.4.4 Hybrid dielectrics</p> <p>1.5 Encapsulation materials, resins and adhesives</p> <p><input type="checkbox"/> 1.5.1 Thin film encapsulation</p> <p><input type="checkbox"/> 1.5.2 Polymer film encapsulation</p> <p><input type="checkbox"/> 1.5.3 Metal encapsulation</p> <p><input type="checkbox"/> 1.5.4 Glass encapsulation</p> <p><input type="checkbox"/> 1.5.5 Resins and adhesives</p> <p><input type="checkbox"/> 1.6 Other materials</p> <p><b>2 Manufacturing processes</b></p> <p>2.1 Mass patterning techniques</p> <p><input type="checkbox"/> 2.1.1 Gravure printing</p> <p><input type="checkbox"/> 2.1.2 Offset printing</p> <p><input type="checkbox"/> 2.1.3 Flexographic printing</p> <p><input type="checkbox"/> 2.1.4 Screen printing</p> <p><input type="checkbox"/> 2.1.5 Other mass patterning techniques</p> <p>2.2 Digital printing</p> <p><input type="checkbox"/> 2.2.1 Ink-jet printing</p> <p><input type="checkbox"/> 2.2.2 Other digital printing</p> | <p>2.3 Other printing processes</p> <p><input type="checkbox"/> 2.3.1 Microcontact printing</p> <p><input type="checkbox"/> 2.3.2 Nano imprint</p> <p>2.4 Vacuum processes</p> <p><input type="checkbox"/> 2.4.1 Evaporation</p> <p><input type="checkbox"/> 2.4.2 Sputtering</p> <p><input type="checkbox"/> 2.4.3 Organic vapor phase deposition (OVPD)</p> <p><input type="checkbox"/> 2.4.4 Other vacuum processes</p> <p><input type="checkbox"/> 2.5 Photolithography</p> <p>2.6 Laser</p> <p><input type="checkbox"/> 2.6.1 Laser ablation</p> <p><input type="checkbox"/> 2.6.2 Laser transfer</p> <p>2.7 Coating technologies</p> <p><input type="checkbox"/> 2.7.1 Spin coating</p> <p><input type="checkbox"/> 2.7.2 Dip coating</p> <p><input type="checkbox"/> 2.7.3 Blade coating</p> <p><input type="checkbox"/> 2.7.4 Other coating techniques</p> <p>2.8 Material processing</p> <p><input type="checkbox"/> 2.8.1 Dispersion technologies</p> <p><input type="checkbox"/> 2.8.2 Other material processing</p> <p>2.9 Light induced processing</p> <p><input type="checkbox"/> 2.9.1 IR drying</p> <p><input type="checkbox"/> 2.9.2 UV curing</p> <p><input type="checkbox"/> 2.9.3 Laser induced processes</p> <p>2.10 Dosing and mixing technology</p> <p><input type="checkbox"/> 2.10.1 Pumps</p> <p><input type="checkbox"/> 2.10.2 Other dosing and mixing technologies</p> <p>2.11 Encapsulation</p> <p><input type="checkbox"/> 2.11.1 Thin film encapsulation</p> <p><input type="checkbox"/> 2.11.2 Polymer film encapsulation</p> <p><input type="checkbox"/> 2.11.3 Metal encapsulation</p> <p><input type="checkbox"/> 2.11.4 Glass encapsulation</p> <p><input type="checkbox"/> 2.11.5 Other encapsulation processes</p> <p><input type="checkbox"/> 2.12 Clean room technology</p> <p><input type="checkbox"/> 2.13 Roll-to-roll processing</p> <p><input type="checkbox"/> 2.14 Other manufacturing processes</p> <p><b>3 Electronics assembly and packaging, system integration</b></p> <p>3.1 Electronics assembly and packaging</p> <p><input type="checkbox"/> 3.1.1 Flip chip</p> <p><input type="checkbox"/> 3.1.2 Other electrical contacting</p> <p><input type="checkbox"/> 3.2 Lamination</p> <p><input type="checkbox"/> 3.3 System integration</p> <p><input type="checkbox"/> 3.4 Hybrid systems (polytronics)</p> |
|---|--|

# Index of products and services Main exhibitor

## Company address (please repeat)

Company

Postal code Town

Please check in which product category you would like to be located (multiple responses possible).  
Data for catalog listing will be requested separately.

### 4 Inspection and test systems

- 4.1 Electrical characterization
- 4.2 Physical/optical characterization
- 4.3 Chemical characterization
- 4.4 Simulation/circuit optimization
- 4.5 Lifetime testing
- 4.6 Quality/process control
- 4.7 Environmental testing
- 4.8 Other inspection and test systems

### 5 Devices

- 5.1 Transistors
- 5.2 Diodes
- 5.3 Passives
  - 5.3.1 Capacitors
  - 5.3.2 Resistors
  - 5.3.3 Other passives
- 5.4 Integrated circuits
- 5.5 Displays
  - 5.5.1 OLED
  - 5.5.2 Electrophoretic displays
  - 5.5.3 Electrochromic displays
  - 5.5.4 Electroluminescent displays
  - 5.5.5 LCD
  - 5.5.6 Electrowetting
  - 5.5.7 Other displays
- 5.6 Photovoltaic cells
  - 5.6.1 Organic photovoltaics
  - 5.6.2 Hybrid photovoltaics
  - 5.6.3 Inorganic photovoltaics
- 5.7 Sensors
  - 5.7.1 Photodiodes
  - 5.7.2 Pressure sensors
  - 5.7.3 Temperature sensors
  - 5.7.4 Biomedical sensors
  - 5.7.5 Gas sensors
  - 5.7.6 Touch sensors
  - 5.7.7 Other sensors

- 5.8 Memory elements
- 5.9 Antennas
- 5.10 Batteries
- 5.11 Components for hybrid systems
- 5.12 Other devices

### 6 Applications

- 6.1 TFT backplanes
- 6.2 Displays
- 6.3 Sensors
- 6.4 Smart objects
- 6.5 RFID
- 6.6 Solar cells
- 6.7 Smart textiles
- 6.8 Speakers
- 6.9 Lighting
- 6.10 Other applications

### 7 Services

- 7.1 Consulting
- 7.2 R&D funding program management
- 7.3 R&D/Research & Development
- 7.4 Prototyping
- 7.5 Manufacturing
- 7.6 Venture and equity capitalization
- 7.7 Professional and trade associations
- 7.8 Technical books, technical journals, technical publishers
- 7.9 Other services

## Main product category

- 1 Materials
- 2 Manufacturing processes
- 3 Electronics assembly and packaging, system integration
- 4 Inspection and test systems
- 5 Devices
- 6 Applications
- 7 Services

## Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

### Conference:

Tuesday, March 13, to Thursday, March 15, 2018

### Opening hours conference :

Tuesday	09:00 – 18:00
Wednesday	09:00 – 20:00
Thursday	09:00 – 17:00

### Exhibition:

Wednesday, March 14, to Thursday, March 15, 2018

### Opening hours exhibition for visitors:

Wednesday	09:00 – 18:00
Thursday	09:00 – 16:00

### Opening hours exhibition for exhibitors:

Wednesday	08:00 – 19:00
Thursday	08:00 – 17:00

### Organizer and financing body:

Messe München GmbH  
Messegelände  
81823 München  
Germany

Tel. +49 89 949-20223/24/25

Fax +49 89 949-20226

info@lopec.com

www.lopec.com

All prices indicated below are net and subject to applicable value-added tax.

### B 1 Application

Applications should be filed online at [www.lopec.com](http://www.lopec.com) or using this form, duly completed and signed with a legally binding signature, and returned to Messe München GmbH without delay.

Start of space allocation: October 23, 2017. Joint pavilions must be registered via a separate application form.

### B 2 Eligibility

Admissible as exhibitors are all domestic and international manufacturers or their German subsidiaries, master distributors, licensed dealers or service companies and companies authorized by the manufacturer to exhibit his products. Master distributors and authorized dealers may only exhibit products from manufacturers if these are not represented at the fair as exhibitors themselves. All exhibits and services must conform to the index of products and

services of this trade fair, and be indicated precisely by name and type in the application. Objects other than those registered and admitted, or used and leased machinery, may not be exhibited. The Messe München GmbH exhibition organizer has the final decision. Organizers of joint stands are not exhibitors as defined by the "Special Terms of Participation (B)."

### B 3 Participation fee, advance payment for services (cf. A 7)

The net participation fees per m<sup>2</sup> space are:

**In the hall** (the minimum stand size is 9 m<sup>2</sup>)

<b>Row stand</b> (1 side open)	<b>EUR 291</b>
<b>Corner stand</b> (2 sides open)	<b>EUR 322</b>
<b>End stand</b> (3 sides open)	<b>EUR 334</b>
<b>Island stand</b> (4 sides open)	<b>EUR 344</b>

Exhibitors who are members of the OE-A (Organic and Printed Electronics Association) at the time of invoicing will obtain an additional discount of 10 percent on the stand space (w/o structures).

#### LOPEC Full Service Package (stand construction)

Surcharge: **EUR 144/m<sup>2</sup>**

The LOPEC Full Service Package includes: stand construction, carpeting (colour by choice), 1 table with 4 chairs (Stands smaller than 12 m<sup>2</sup> are furnished with 1 bar table and 2 bar stools), 1 information counter; signboard with lettering (max. 15 letters, Helvetica), lighting (1 spotlight per 3 m<sup>2</sup>), 3 kW AC connection incl. electricity consumption, 1 electrical socket; lockable cubicle with coat rack and waste paper basket, stand cleaning.

#### LOPEC Academic Booth Package

Standard: **EUR 2,450**, OE-A member: **EUR 2,205**

The LOPEC Academic Booth Package includes: 6 m<sup>2</sup> row stand, stand construction, carpeting (colour by choice), 1 bar table with 2 bar chairs, 1 infor-

mation counter, signboard with lettering (max. 15 letters, Helvetica), lighting (1 spotlight per 3 m<sup>2</sup>), 3 kW AC connection incl. electricity consumption, 1 electrical socket, waste paper basket, stand cleaning, mandatory communication fee free of charge.

#### LOPEC Start-up Booth Package

Standard: **EUR 2,450**, OE-A member: **EUR 2,205**

The LOPEC Start-up Booth Package includes: 6 m<sup>2</sup> row stand, stand construction, carpeting (colour by choice), 1 bar table with 2 bar chairs, 1 information counter, signboard with lettering (max. 15 letters, Helvetica), lighting (1 spotlight per 3 m<sup>2</sup>), 3 kW AC connection incl. electricity consumption, 1 electrical socket, waste paper basket, stand cleaning, mandatory communication fee free of charge.

The LOPEC Academic Booth Package is bookable for academic and research institutions only. Only academic and research institutions are permitted as co-exhibitors within this package.

Eligible for the LOPEC Start-up Booth Package are young innovative companies featuring new product or process developments. They should be in existence for less than 10 years, legally independent and have fewer than 30 employees.

## Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

### Cont. B 3 Participation fee, advance payment for services (cf. A 7)

The participation fee covers the stand space rental and moreover comprises extensive services provided by Messe München GmbH, which include in particular: advice on stand planning, advice on the technical conditions and requirements on site regarding stand design, advice on setting up and dismantling the stand, concept and public relations work for the fair, visitor marketing and visitor acquisition for the fair, preparation and organization of trade-fair related opening events, press conferences, presentations and exhibitor evenings, insofar as these are organized by Messe München GmbH, the preparation and implementation of forums and special shows, insofar as these are organized by Messe München GmbH or third parties on behalf of Messe München GmbH, the provision of exhibitor passes for authorized persons in accordance with clause B 11 "Exhibitor passes," the provision of ticket vouchers for visitors in accordance with clause B 12 "Day ticket vouchers," the provision of advertising media, the lighting, heating and air-conditioning of all the exhibition spaces, basic guard service for the event site, regular cleaning of general areas, the provision of loudspeaker systems used for informing visitors to the fair, and other visitor information systems including signage, the provision of visitor lounges, meeting rooms and catering facilities for exhibitors, visitors and the press within the exhibition premises, the deployment of first-aid operatives as well as traffic routing to and within the event site.

#### Mandatory communication fee

Exhibitors will be charged a mandatory communication fee amounting to **EUR 335**. This fee includes the basic entry and a product group entry and 1 single-line entry in the application directory in the catalog (print, online and, if applicable, mobile, cf. B 10 Media services) plus one copy of the trade fair

catalog (hand-out on site at the fair). It also covers other communication services as set out in provision B 10 "Media services (Catalog—Internet—Mobile)." Exhibitors can book other entries in the respective advertising media for extra charges. Prices for the additional listing and promotion opportunities are given on the respective order forms, which will be sent to exhibitors by the contracted media services partner.

#### Advance payment

The advance payment for exhibitor services ("Advance payment," cf. A 7) is **EUR 20/m<sup>2</sup>** of rented exhibition space.

#### Day ticket vouchers

Included in the participation fee are an unlimited number of redeemed vouchers for day tickets (cf. B 12).

#### AUMA charge

The German Council of Trade Fairs and Exhibitions (AUMA) levies all exhibitors a charge of **EUR 0.60/m<sup>2</sup>** of rented exhibition space. This amount is charged by Messe München GmbH and transferred directly to AUMA.

#### Fixed waste-disposal fee

The flat-rate fee for waste disposal during the fair of **EUR 1.50/m<sup>2</sup>** of stand space plus statutory VAT covers the disposal of waste generated by the exhibitor at his stand during the fair. Waste disposal must be in compliance with the rules set out under para 6.1 of the Technical Guidelines.

### B 4 Co-exhibitors

The participation of companies as co-exhibitors (cf. A 4) is on principle possible. Participation is, however, subject to Messe München GmbH's prior authorization. The registration fee for co-exhibitors is free of charge. However, a mandatory communication fee in the amount of **EUR 335** will be levied for each co-exhibitor. The mandatory communication fee for each co-exhibitor includes the same services as for the main exhibitor (cf. B 3).

Co-exhibitors must be registered by the main exhibitor on a separate form.

The participation of firms as additionally represented companies (cf. A 4) is not possible.

For each co-exhibitor without Messe München GmbH admission, Messe München GmbH is entitled to demand a penalty charge of **EUR 560** from the exhibitor. Furthermore, Messe München GmbH may demand that co-exhibitors without Messe München GmbH admission vacate the stand. Should the exhibitor fail to comply with Messe München GmbH's vacation demand without delay, Messe München GmbH has the right of extraordinary cancellation in respect of the contractual relationship between Messe München GmbH and the exhibitor.

### B 5 Terms of payment (cf. A 7)

The deadlines for payment given in the notice of admission/invoice are binding and must be observed. Prior payment of the invoiced amounts is a condition for access to the exhibition area, the basic entry in all trade fair media (print, online and/or mobile) and the provision of exhibitor passes. All invoiced amounts in all Messe München GmbH invoices relating to the event, must be transferred in euro, without deductions and free of all charges to one of the accounts specified in the respective invoice, indicating the reference number.

The final invoice for all additional costs (e.g. lettering, technical services, electricity, etc) will be sent to the exhibitor after the end of the event; it is payable immediately upon receipt.

## Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

### B 6 Dates of setting up and dismantling (cf. A 15)

#### Setup

as of Monday, March 12, 2018, 08:00 through Tuesday, March 13, 2018, 18:00

On the last day of setup, March 13, 2018, all delivery and stand-construction vehicles must be removed from the halls and the outdoor exhibition area by 18:00 at the latest. Vehicles which are still in the halls or the outdoor exhibition area after this time will be removed by Messe München GmbH at the risk and expense of the respective exhibitor. Furbishing work and decoration inside the stand is possible until 20:00.

An extension of setup time is possible only in exceptional cases with the written permission of Messe München GmbH's Technical Exhibition Services Division.

#### Dismantling

as of March 15, 2018, 17:00 through March 16, 2018, 18:00

Access to the fairgrounds for stand construction firms and delivery vehicles on March 15, 2018 no earlier than 17:00.

An extension of dismantling time is possible only in exceptional cases with the written permission of the Technical Exhibition Services Division.

### B 7 Stand design and equipment

Stand designs for stands larger than **100 m<sup>2</sup>** or stand structures exceeding **3 m** in height require prior authorization. Dimensioned drawings including floor plans and elevations on a scale of 1:100 must be submitted in duplicate to Messe München GmbH's Technical Exhibition Services Division for approval no later than 6 weeks before setup begins.

#### Halls, general

##### One-story construction

The maximum construction height is **4 m**. The maximum advertising height (upper edge) is **4 m**.

The partition walls facing the neighboring stand must be kept white, neutral, free of installations and clean above a height of **2 m**. It is recommended that exhibitors install partition walls (height **2 m**) as demarcation to neighboring stands. Messe München GmbH supplies partition walls only at the request and expense of the exhibitor. Partition walls or additional cabin walls can be ordered in forms 2.13 to 2.17. In the case of advertising structures directly facing adjoining stands, there must be a minimum distance of **2 m** to the stand perimeters. Flashing or changing lights must not be used for advertising purposes. The stand design must be adapted to suit the type of rented stand (row, corner, end, island stand), e.g. by partition wall systems. The exhibition stand should also meet the character of the respective trade fair to preserve the visual identity of the event. Messe München GmbH is entitled to demand changes in stand design on this account.

#### Planning permission

Please note that, irrespective of approval by Messe München GmbH's Technical Exhibition Services Division, the installer and/or operator of the exhibition stand is responsible for compliance with public statutory regulations, insofar as applicable to exhibition stands, and compliance with Messe München GmbH's Technical Guidelines as well as the General Terms of Participation. No planning approval from Messe München GmbH is necessary given compliance with the following requirements:

- stand and/or advertising structures no higher than **3 m**
- stand area no larger than **100 m<sup>2</sup>**
- stand is without covering/canopy.

Any stand concepts in non-compliance with the aforementioned requirements are to be submitted in duplicate for approval to Messe München GmbH's Technical Exhibition Services Division, containing to-scale stand design plans (ground plan, elevations and sectional drawings) no later than 6 weeks prior to official setup date. If items are to be suspended from the hall ceiling, the work involved must be carried out by Messe München GmbH's contractors. Any painting, papering, and gluing may be carried out only by Messe München GmbH's approved contractors. Nails may be inserted only in the built-in nailing battens. The use of staple guns is strictly forbidden for safety reasons. Moreover, multi-story stands and special constructions (such as bridges, stairs, cantilever roofs, galleries, etc.) are as a general rule subject to separate approval. Please consult the "Building Regulations" set out in form 1.3. for further information. **Please note under all circumstances the requirements set out in the Technical Guidelines and the information included in the individual notices.** The respective exhibitor services order forms for further processing and additional stand services will be made available to you in due time.

### B 8 Technical installations

The technical services designated accordingly in the Technical Guidelines such as the provision of installations to supply the stand with electricity and water can be ordered only from Messe München GmbH. Wired telecommunications equipment may only be provided by Messe München GmbH; Deutsche Telekom AG and other network operators are not authorized at the

exhibition center. To connect his own stand area, the exhibitor may operate his own wireless LAN network at his stand after prior written approval from Messe München GmbH; the specifications of Messe München GmbH are to be complied with.

## Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

### B 9 Sales regulations (cf. A 10)

Direct sales and other services or deliveries made from the stand are not permitted. Exhibited goods may not be delivered to purchasers until after the fair has closed. Sales price labeling of exhibits is not admissible. In accordance

with section 64 of trade regulations (GewO), sales are permitted only to wholesalers, resellers or trade customers.

### B 10 Media Services (Catalog—Internet—Mobile) (cf. A 15)

The basic entry includes the company name, place, hall and stand number as well as the listing in the product index and 1 single-line entry in the application directory, logo in the exhibitor directory and in the hall plan, and is subject to a charge (cf. B 3 mandatory communication fee). Exhibitors can book additional listings, e.g. in the product directory and other presentation opportunities in these communication media on a separate order form. Order forms will be sent to applicants in good time by the commissioned media partner, who handles these extra listings with the applicant in his own name and his own account. Messe München GmbH assumes no responsibility for the accuracy and completeness of the exhibitor catalog (print, online and/or mobile).

The official media services partner for this trade fair is:

LOPEC Media Services  
c/o jl.medien e.K.  
Inselkammerstr. 5  
82008 Unterhaching  
Germany  
Tel. +49 89 666166-36  
Fax +49 89 666166-96  
info@lopec-media.de  
www.lopec-media.de

The exhibitor is solely responsible for the permissibility under law—and particularly the law on competition—of any advertisement placed in the online exhibitor catalog (print, online and/or mobile) of Messe München GmbH at the instigation of the advertiser. Should third parties assert claims against Messe München GmbH on account of the impermissibility of the advertisement under law in general or the law on competition, the advertiser shall hold Messe München GmbH fully safeguarded against all claims asserted including all costs of any necessary defense in court on the part of Messe München GmbH. The same applies to entries from exhibitors, co-exhibitors and exhibitors of joint pavilions that the respective exhibitor has requested in the Messe München GmbH exhibitor catalog (print, online and/or mobile).

### B 11 Exhibitor passes

Each exhibitor receives a specific number of free exhibitor passes in dependence of stand size, valid for the duration of the fair:

#### In the halls

up to **20 m<sup>2</sup>** of stand size  
as from **21 m<sup>2</sup>** for every further **20 m<sup>2</sup>**  
or part thereof

2 exhibitor passes  
1 exhibitor pass  
(in addition)

Co-exhibitors will obtain one free exhibitor pass each.

Additional exhibitor passes are available at **EUR 30/piece**. Exhibitor passes are intended solely for stand personnel.

The number of exhibitor passes does not increase for co-exhibitors.

The exhibitor pass does NOT entitle the holder to free use of local public transport (MVV—Munich Transport and Tariff Association).

### B 12 Day ticket vouchers

Exhibitors, co-exhibitors and companies on joint stands have the opportunity to order an unlimited number of vouchers for visitor day tickets or e-tickets as

part of the advertising media package. All redeemed vouchers for day tickets or e-tickets are included in the participation fee without extra charge.

### B 13 Photography, filming, video recording and sketching (cf. A 10)

Professional photo and film recordings of your own stand during the entire show period require authorization from the Exhibition Management. Exhibitors or the commissioned photographer (with official assignment) can request

this permit from the Messe München GmbH security office, located in the Trade Fair Administration building (access via gate 1). The request for authorization must be submitted in writing and is subject to a fee of **EUR 50**.



## Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

### B 14 Noise, sound effects

Demonstrations of machines, video, music, stage shows etc. during the event (see opening hours) require the prior authorization of Messe München GmbH and must be conducted in such a way that no other exhibitors are disturbed or adversely affected. Accordingly, loudspeakers and other acoustic amplifiers/sound systems must be turned towards the exhibition stand and may not sound off on neighboring stands or aisles. The maximum permitted noise level for perfor-

mances may not exceed **60 dB (A)** at the stand perimeter (in derogation of the General Terms of Participation A 5.9). Messe München GmbH reserves the right to limit or prohibit demonstrations of any kind—irrespective of previous authorization—causing noise, optical disturbances or for other reasons constituting a hazard or impairment to the event and especially to event participants. The relevant statutory provisions must be observed.

### B 15 Use of equipment

Only cranes, fork-lift trucks and working platforms may be used that have been provided by the Messe München GmbH service partners responsible. In

special cases, permission must be obtained from Messe München GmbH's Technical Exhibition Services Division.

### B 16 Shipping costs

For special delivery services via DHL, FedEx, TNT or similar service providers, we will charge the exhibitor a fee of **EUR 50** to cover the shipping costs.

### B 17 Deliveries

Consignments, letters and other mail to be delivered to the exhibitor's stand must carry the following details:

- LOPEC 2018
- Hall B0 + Stand number of the exhibition stand
- Name of the exhibitor
- Messegelände/Willy-Brandt-Allee, 81829 Munich, Germany

Messe München GmbH does not take delivery of consignments, letters and other mail intended for exhibitors or third parties. Exhibitors are advised not to deposit shipments or other objects unsecured in the hall or the outdoor exhibition area during setup and dismantling times.

Services with regard to the receipt and dispatch of consignments are offered by the authorized freight forwarders at the exhibition center.

### B 18 Fashion shows and events

Fashion shows and events on the stand must be notified in writing to the Exhibition Management in due time.

### B 19 Alterations

Messe München GmbH reserves the right to make alterations and additions in matters affecting technical arrangements and safety.